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20 August 1980

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

Deputy Director of Security (PTOS)

SUBJECT: Entries to the DDA Log
14 - 20 August 1980 (U)

1. A two-man team from the Technical Security Division is in AF Division area performing audio countermeasures inspections and equipment maintenance. (C)

2. On 13 August 1980, a representative of the Technical Security Division presented a Hostile Audio Threat briefing to 30 persons attending the Defense Attache Course at the Defense Intelligence School. (C)

3. A representative of Information Systems Security Group (ISSG) met with the OTR Curriculum Committee on 14 August 1980 to coordinate the courses tentatively selected for inclusion in the Office of Security Objective and Action Plan (OS-05-80). ISSG recommended 18 OTR regularly scheduled training courses for which the addition of an ADP Security segment in the course content appeared feasible and desirable. The OTR Curriculum Committee recommended a total of 22 courses for this Objective and Action Plan, and assigned ISSG a "focal point" individual for the coordination, involving several course managers, of the course material and computer security segment integration plan. (U)

4. On 19 August, the monthly OS/ODP Working Group meeting was held. The agenda items included the topics for the briefing of the Directors of Security and Data Processing on 17 September, control of Z tapes, and a presentation by a representative of the Office of Logistics, Security Staff concerning sterility code considerations in data processing procurements. (U)

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5. Representatives of the Office have participated in a number of meetings with the [redacted] contractor to determine temporary lighting requirements, construction start dates, and fencing start dates. From information furnished by the prime contractor, we may expect fencing to start during this reporting period and be completed within 2 weeks. Trailers will then be placed on site. Footing for the buildings will commence in 2 to 3 weeks. The clearance procedures for the guard force are proceeding on schedule. (U)

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6. On 13 August, a member of the Safety Group met with the [redacted] to survey several buildings at [redacted] in order to ascertain which would be the most suitable for the proposed installation

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7. On 12 August, a member of the Safety Group attended a meeting in SE Division's conference room, Headquarters, with representation from OS/TSD, OS/OSSB, OL/RECD, OC, SE Division,

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8. On 15 August, a representative of the Safety Group responded to an employee complaint in Room 2C-42, Headquarters, relative to the presence of mold on carpeting caused by excessive condensation from chilled water lines which run through a convector in the complainant's office. The Office of Medical Services requested assistance from the Safety Group as the mold aggravated the complainant's allergy condition. The carpet was removed and replaced by OL/BSB/LSD personnel. (U)

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